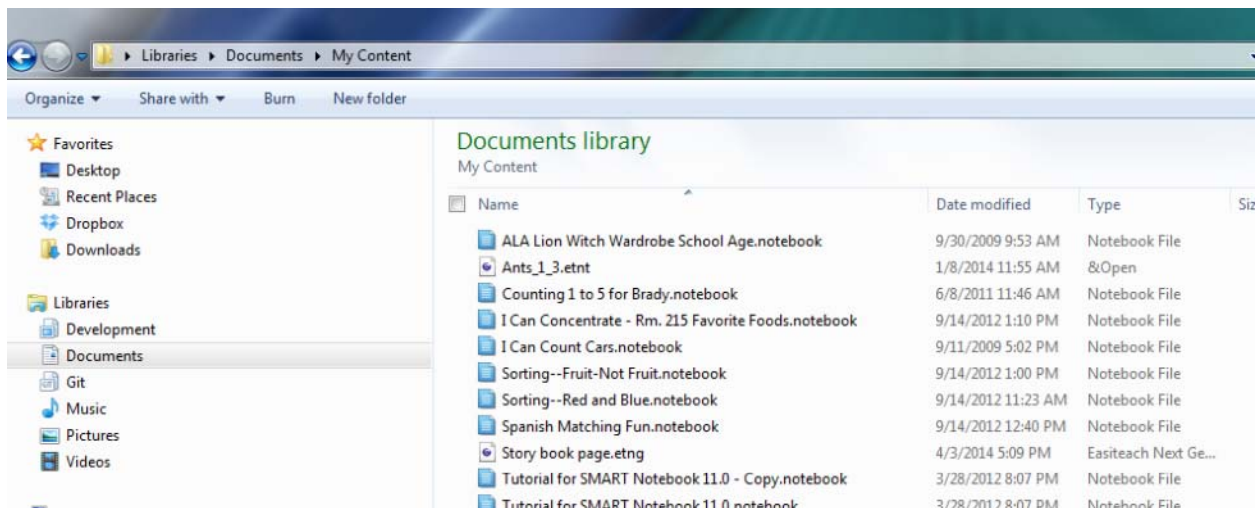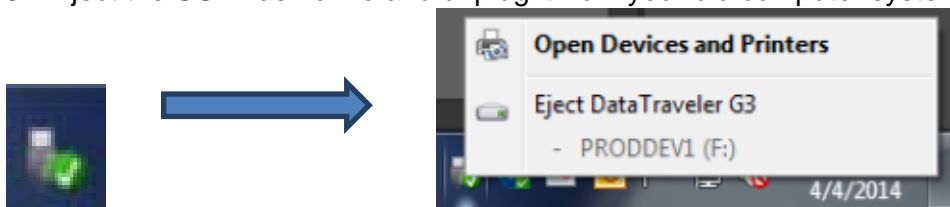# How do I move customized SMART Notebook content from my old computer to my new Hatch Computer, AND, how do I convert them to Easiteach™?

1. Create a folder on the desktop of your new computer called "Temp-Hatch-Content".
2. Obtain a USB flash drive with adequate free space to hold your customized content.
3. Plug your USB flash drive into your old computer system.
4. On your old computer system browse to the content you would like to move, most likely in the (My) Documents/My Content folder.
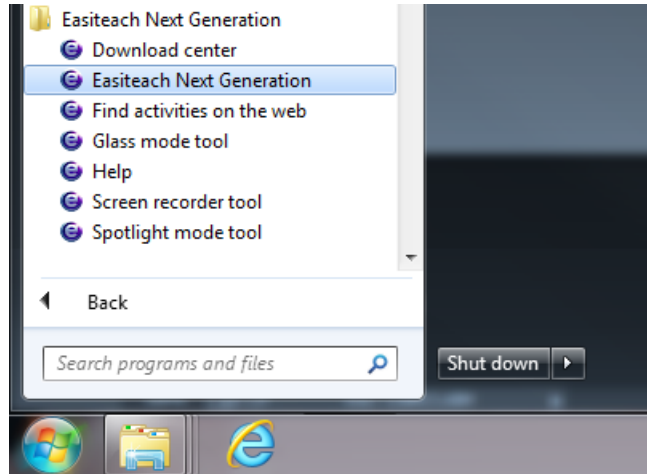

5. Copy the folder containing your content and paste it onto your flash drive (this may take several minutes depending on how much content you have).
6. Eject the USB flash drive and unplug it from your old computer system.

7. Plug your USB flash drive into your new computer system.
8. Copy All SMART Notebook files from your flash drive into the folder that you created in Step 1 (Temp-Hatch-Content) on the desktop of your new computer.

9. Launch Easiteach from the shortcut in the Start Menu (Start Menu > Easiteach Next Generation > Easiteach Next Generation).
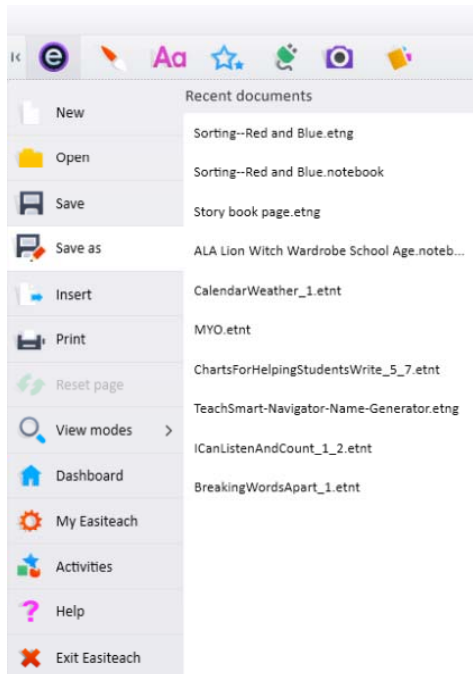

10. On the Launch Screen, select the folder icon which represents "Open an existing document".

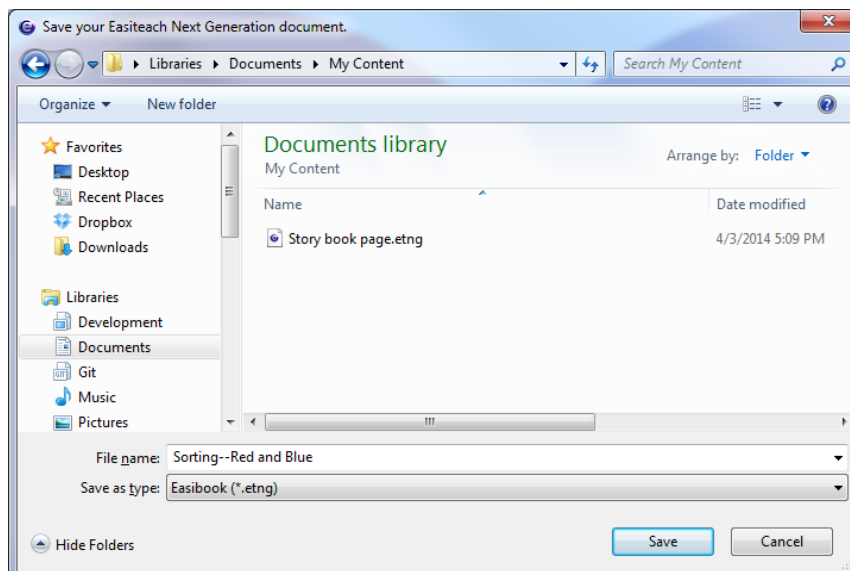11. Select the "Browse" button at the bottom right corner of the screen.

12. Browse to the folder you created in Step 1 on your desktop, and select the first SMART Notebook file in the folder then select the "Open" button.*

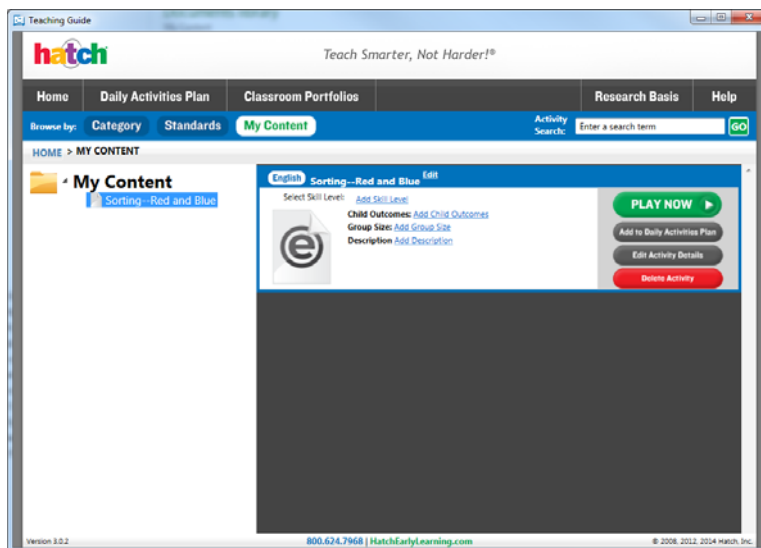13. Select the purple "e" and choose the "Save as" command.

14. Browse to "(My) Documents/My Content", type in a name for your file and then select the "Save" button.

15. Close the file.
16. Repeat this process until you have saved all of your content into your new "My Content" folder.

17. Delete the Temporary folder (Temp-Hatch-Content) from your desktop.
18. Launch the Hatch "Teaching Guide" from the shortcut on the desktop.
19. Choose the "My Content" button on the blue top navigation bar.
20. You will now be able to view and launch your pre-existing content from the new Teaching Guide.

* Not all SMART Notebook files will open with Easiteach. Files which will not open will need to be recreated using Easiteach.
* Some features may not work the same or at all in Easiteach. (For Example, the Screen Shade is a mode in Easiteach and cannot be saved with an activity.)
* Lesson plans from previous versions of TeachSmart and CoreFocus will be outdated when converted and viewed with Easiteach. For accurate instructions, refer to the corresponding activity's "Make It your own" file found through the new Teaching Guide.